



INTERNATIONAL EMMY® AWARDS

2018 RULES & REGULATIONS ALL CATEGORIES (NON-US PROGRAMS)

The Emmy® Award recognizes excellence in television, and honors the special skills and unique talents of the companies and individuals who create, produce, and perform in television programs worldwide. The International Academy of Television Arts & Sciences organizes competitions in several distinctive areas: Kids categories (presented in April at Junior@Miptv), News categories (Presented in September/October in NY), and Programs & Performances categories (presented in November in NY); for further information regarding the competition and events, please visit www.iemmys.tv.

Rules & Regulations below pertain to submissions mainly **produced outside of the U.S.**, for the categories outlined in Section II. For submissions solely produced by U.S. companies and/or that aired originally in the U.S. in a language other than English, please visit www.iemmys.tv/awards_entry.aspx for the appropriate Rules & Regulations. The Academy reserves the right to change or amend these Rules & Regulations at any time, without notice.

SECTION I – ELIGIBILITY

Please read this section carefully to determine if your program(s) and/or performer(s) is/are eligible for submission.

SECTION II – CATEGORY DEFINITIONS

This section defines the International Emmy® Awards categories open for the competition.

SECTION III – REQUIRED MATERIALS FOR SUBMISSION

This section lists all of the items required for submission. No submission will be considered an entry unless it is complete.

SECTION IV – SCREENING PROCESS AND CONFIRMATION OF ENTRY

This section details the procedure by which a submission is accepted as an entry into the competition.

SECTION V – JUDGING PROCEDURES

This section details the judging stages and the criteria by which the jurors score the entries.

SECTION VI – RECEIVING A NOMINATION

This section details the responsibilities and requirements of all nominated entries and lists the dates of the corresponding awards ceremonies.

SECTION VII – WINNING THE INTERNATIONAL EMMY® AWARD

This section details statue and winner certificate allotment.

SECTION VIII – ENTRY FORM

This section provides a link to the online form to be completed in order to submit a program/performer into the competition.

For clarification of the Rules & Regulations, please contact the Awards Department of the International Academy of Television Arts & Sciences by email at awardsdept@iemmys.tv.

SECTION I – ELIGIBILITY

PROGRAM ENTRIES

a. The submission must:

- Have been originally created for television (including by way of example so-called basic cable, pay cable, pay television, pay-per-view, interactive cable, and broadband).
- Have been predominantly produced by a non-U.S. organization; for programs produced and/or initially aired in the U.S. please refer to the corresponding Rules & Regulations at www.iemmys.tv/awards_entry.aspx.
- Have initially been broadcast outside of the U.S. between the dates of January 1, 2017 and December 31, 2017; (for programs broadcast over two years, please refer to the Hanging Episode rule Section II a.), except for Kids: Digital (see Section II – e).
- Have a non-U.S. organization listed as the entering organization on the online entry form.
- Comply with the category requirements described in Section II – Categories.
- Not have been submitted in any other Emmy® competition.
- Not have had a theatrical release, within or outside of the U.S., before the first television broadcast.
- Eligibility will be considered on a case-by-case basis.

b. Should extenuating circumstances arise in which a non-U.S. program airs simultaneously or first in the U.S., just ahead of its non-U.S. broadcast, the Academy will review the eligibility of the submission on a case-by-case basis. A formal request to submit the program must be made to the Academy prior to the entry deadline in order to be considered. Please email the request to awardsdept@iemmys.tv with the details of the circumstances relating to the program's initial broadcast in the U.S. Programs with a first broadcast in the U.S. will not be accepted if prior approval has not been granted by the Academy.

c. Any non-U.S. organization or individual (i.e. a network, a local or regional television station, producer, director, or writer) may submit a program.

- Only copyright owners have the right to determine which of their programs will be submitted into the competition. No person including members of the International Academy of Television Arts & Sciences, or any company, or institution may determine or regulate which submission may be entered by a rightful program owner.
- Organizations or individuals who do not hold copyright ownership of a program must obtain consent from the rights owner before presenting a submission.
- Any submission that lists, in its official credits, more than one production company, is considered to be a co-production and may be submitted.
- All production companies, including the entrant company if applicable, must be credited on the entry form, and notified. The Academy will not verify this information prior to a nomination and assumes no responsibility for incorrect or omitted information.
- The entering organization assumes full responsibility for notifying the other production partners of the submission.
- In the event an eligible program is submitted by more than one entrant, it is up to the entrants to decide which submission should be used. Duplicate submissions will not be refunded.
- In the event of a protest by any of the co-production companies, the submission will be declared ineligible. Submissions will not be refunded.

d. Entry Deadline:

- All submissions must be received by **Friday, February 16, 2018, at 12 noon EST.**
- The Academy reserves the right to approve or deny an extension request, as well as determine its length if granted. Any submission presented after the deadline will be subject to an additional fee of US\$50 per submission.

PERFORMANCE ENTRIES

- a. The submission must:**
- Be a performance from a program originally created for television.
 - Be a performance from a program submitted into the competition.
 - Have been predominantly produced by a non-US organization.
 - Have been initially broadcast outside of the U.S. between the dates of January 1, 2017 and December 31, 2017; (for programs broadcast over two years, please refer to the Hanging Episode rule Section II a.).
 - Have a non-U.S. organization listed as the entering organization on the online entry form (Performer may be a US Citizen and/or Resident).
 - Comply with the category requirements described in Section II – Categories.
 - Not have been submitted in any other Emmy® competition (including any U.S. competition).
 - Not have had a theatrical release, within or outside of the U.S., before the first television broadcast.
- b. Should extenuating circumstances arise in which a non-U.S. program airs simultaneously or first in the U.S., just ahead of its non-U.S. broadcast, the Academy will review the eligibility of the submission on a case-by-case basis. A formal request to submit the performer must be made to the Academy prior to the entry deadline in order to be considered. Please email the request to awardsdept@iemmys.tv with the details of the circumstances relating to the program's initial broadcast in the U.S. Programs with a first broadcast in the U.S. will not be accepted if prior approval has not been granted by the Academy.**
- c. Any non-U.S. organization or individual (i.e. a network, a local or regional television station, producer, director, performer, agent, manager or writer) may submit a performance.**
- Only copyright owners have the right to determine which of their programs will be submitted into the competition. No person including members of the International Academy of Television Arts & Sciences, or any company, or institution may determine or regulate which submission may be entered by a rightful program owner.
 - Organizations or individuals submitting a performance but who do not hold copyright ownership of the program must obtain consent from the rights owner before presenting a submission.
 - If the entrant is not the submitted performer, consent must be obtained from the performer.
 - Any submission that lists, in its official credits, more than one production company, is considered to be a co-production and may be submitted.
 - All production companies, including the entrant company if applicable, must be credited on the entry form, and notified. The Academy will not verify this information prior to a nomination and assumes no responsibility for incorrect or omitted information.
 - The entering organization assumes full responsibility for notifying the other production partners of the submission.
 - In the event an eligible performance is submitted by more than one entrant, it is up to the entrants to decide which submission should be used. Duplicate submissions will not be refunded.
 - In the event of a protest by any of the co-production companies, the submission will be declared ineligible. Submissions will not be refunded.
- d. Performances of characters in non-scripted programs (e.g. reality shows, variety shows, game shows, talk shows, award shows, etc.), animated characters, cameo characters, voice-over narration, and program hosts are not eligible.**

e. Entry Deadline:

- All submissions must be received by **Friday, February 16, 2018, at 12 noon EST.**
- The Academy reserves the right to approve or deny an extension request, as well as determine its length if granted. Any submission presented after the deadline will be subject to an additional fee of US\$50 per submission.

SECTION II - CATEGORY DEFINITIONS

a. General Category Policies:

- A program may only be submitted into one (1) program category.
- Multiple performers from the same program may be submitted (cf. Section II d. for eligibility requirements).
- The Academy reserves the right to re-categorize a submission whenever it is deemed appropriate.
- Materials submitted to the International Emmy® Awards competition will not be returned.
- Each submission must be a straight run without internal editing of program content (commercials must be removed). Please see Section III c. for requirements.
- Correct entry information is the responsibility of the entering organization. The Academy is not liable for incorrect listings that are the result of incorrect information on the entry form.
- **Hanging Episodes:**
 - If the program is a series that runs partly outside the eligibility dates, its year of eligibility depends on when the majority of episodes aired. For example, if the series consists of 6 episodes, and 4 episodes aired within the eligible year, then this season of the series is eligible in the current year. If only 2 episodes aired within the eligible year, then this season of the series is not eligible in the current year.
 - In the case that the same number of episodes aired within and outside of the eligible year, then the season will be considered eligible in either year it aired; however, no season may be submitted twice. Also, at least one (1) of the episodes must have aired before December 31st of the current eligible year, and both episodes must have aired before the submission deadline.
 - The information provided on the entry form must be accurate by the submission deadline. The Academy must be informed should any program be extended beyond that deadline.

b. Category Definitions: News Entries (presented in September/October in New York).

- **Current Affairs:** Non-fiction story from a news magazine, news oriented talk-show, or an individual or continuing feature story in a regularly scheduled newscast.
 - The entry must be over 10 minutes in length.
 - Entries may cover a range of current news, investigative reports, and/or human interest topics.
 - Entries must be devoted to a single story, subject, or theme.
 - If the submission is part of a program comprised of multiple stories (i.e. each report has its own storyline and conclusion), each story must be submitted as a separate entry.
 - If the entry is an episode of a multi-part story, each segment must be a straight run without internal editing of program content (commercials must be removed).
 - If the submission is a compilation of more than one episode from a continuing story, total submitted length must not exceed 60 minutes.
 - If the submission is a compilation of more than one segment from a series, each segment must start with a title card which only states the broadcast date and time.
 - Segments must be presented in chronological order.

- **News:** Continuing coverage of a breaking news story in a regularly scheduled newscast (a newscast covers the major news of the day on a consistent basis).
 - Entries must be at least twenty (20) minutes and no more than forty-five (45) minutes in duration.
 - Entries may be live coverage and/or continuing coverage in a regularly scheduled newscast, aired within an eight (8) day period following a major news story.
 - While entries may include some file footage or previously produced reports, the emphasis is on continuous coverage of a major breaking news story.
 - Entries may be drawn from a single broadcast or a series of broadcasts and may include background and analysis, along with new developments in an ongoing story.
 - Submissions may contain up to five (5) as-aired segments of continuous programming.
 - Each segment must start with a title card which only states the broadcast date and time.
 - Each segment must be a straight run without internal editing of program content.
 - Segments must be presented in chronological order.
 - The emphasis of this category is coverage of hard news stories rather than human interest or current affairs stories.
 - Please indicate in the program description:
 - Which footage is live and which reports are previously produced;
 - The date of the news story that initiated the television news report.

c. Category Definitions: Program Entries (presented in November in New York).

- **Arts Programming:** A program dedicated to an art form or artist(s) (i.e. performance, art documentary, art series, or combination thereof).
 - If the program is part of a continuous series of self-contained episodes (i.e. each episode has its own storyline with a conclusion; or each episode may have a different director and/or producer; or series has the potential to go on for multiple seasons), then each episode must be submitted as a separate entry.
 - If the program is a multi-part series with a finite number of episodes (no further episodes planned), covering the same theme, two (2) episodes must be submitted to represent the series as a whole.
 - If the program contains multiple parts with a continuing storyline beyond one episode, or share the same concept, two (2) episodes must be submitted to represent the series as a whole.
 - The program may employ partial re-enactment, stock footage, stills, animation, stop-motion or other techniques, as long as the emphasis is on fact and not on fiction.
- **Comedy:** Any program devoted primarily to light entertainment with scripted dialogue (i.e. sketch comedy, sitcom, parodies, stand-up, etc.).
 - The program should fit the minimum format length of a televised half-hour time slot.
 - If the program is a series, please submit only one (1) representative episode.
 - Multiple submissions from the same series are not permitted.
- **Documentary:** A factual presentation providing an in-depth analysis of a specific subject or point of view supported by evidence and informed commentary, on any subject other than art and artists. (See Arts Programming definition above).
 - The program should fit the minimum format length of a televised half-hour time slot.
 - If the program is part of a continuous series of self-contained episodes (i.e. each episode has its own storyline with a conclusion; or each episode may have a different director and/or producer; or series has the potential to go

- on for multiple seasons), then each episode must be submitted as a separate entry.
- If the program is a multi-part series with a finite number of episodes (no further episodes planned), covering the same theme, two (2) episodes must be submitted to represent of the series as a whole.
 - If the program contains multiple parts with a continuing storyline beyond one episode, or share the same concept, two (2) episodes must be submitted to represent the series as a whole.
 - The program may employ partial re-enactment, stock footage, stills, animation, stop-motion or other techniques, as long as the emphasis is on fact and not on fiction.
- **Drama Series:** A dramatic production in which theme, storyline, and main characters are presented under the same title, with the intention to develop beyond a first season.
 - The program should fit the minimum format length of a televised half-hour time slot.
 - The production generally intends, or has the potential, to continue the storyline into the next broadcast season.
 - Although the storyline may vary, there must be continuity in the production supervision.
 - Entrants must submit two (2) complete, unedited episodes (as telecast).
 - Episodes submitted must be non-consecutive (e.g. episodes 1 & 3, not episodes 1 & 2).
 - Both submitted episodes must have been broadcast between the eligibility dates listed in Section I – Eligibility, and be representative of the main storyline.
 - Please include any relevant information from non-submitted episodes in the description of the program to assist the jurors in following the plot.
 - If the program is part of an anthology series (i.e. each episode presents a different story and a different set of characters), episodes entering this category should be less than, or equal to, one (1) hour in length. Two episodes must be submitted.
 - **Non-Scripted Entertainment:** Any program devoted primarily to entertain, or entertain and inform, with unscripted dialogue (i.e. reality show, variety show, game show, awards show, docu-reality, etc.).
 - The program should fit the minimum format length of a televised half-hour time slot.
 - Please submit only one (1) episode representative of the series.
 - Multiple submissions from the same series are not permitted.
 - **Short-Form Series:** An original Fiction or Non-Fiction episodic program, with episodes under a half-hour TV time slot.
 - Several episodes must be submitted as a single entry totaling up to approximately 20-30 minutes (e.g. 2 episodes of 10 minutes each). For series with episodes under 10 minutes, three (3) episodes must be submitted.
 - Series intended for a younger audience (0-18 years old) must be submitted into the corresponding “Kids” category.
 - Standalone Shorts are not eligible.
 - **Telenovela:** A melodramatic production with an ongoing storyline and a pre-determined ending.
 - The program should fit the minimum format length of a televised half-hour time slot.
 - A Telenovela will generally consist of between 50 and 220 episodes.
 - A Telenovela will generally air between 2 and 6 times per week.
 - A Telenovela will generally have a romantic theme.
 - Entrants must submit two (2) complete, unedited episodes as telecast.

- Episodes submitted must be non-consecutive (e.g. episodes 1 & 3, not episodes 1 & 2).
- **TV Movie/Mini-Series:** A production that has a distinct beginning, middle, and end with a finite number of episodes, generally between one (1) and twelve (12). The storyline is resolved at the end of broadcast.
 - The program should fit the minimum format length of a televised half-hour time slot.
 - A TV movie is broadcast in one part as a “stand-alone” made-for-television film.
 - A mini-series (i.e. multi-part TV movie) submission must include two (2) complete episodes selected by the entrant. For programs with more than two (2) episodes, the submitted episodes must be non-consecutive (e.g. episodes 1 & 3, not episodes 1 & 2).
 - The storyline is resolved within the piece and is presented under the same title with the same production supervision.
 - If the program is part of an anthology series, episodes entering this category should be more than one (1) hour long. Each episode should be entered separately.

d. Category Definitions: Performance Entries (presented in November in New York).

- **Best Performance by an Actor:** A male individual's performance in a made-for-television fiction program (i.e. movie, mini-series, drama series, Telenovela, or comedy series).
 - Only performances from a program entered into the competition are eligible.
 - The same performer may be submitted for different productions, as separate submissions.
 - More than one male performance from the same production may be submitted.
 - The performer must appear in at least 10% of the total running time of the submitted episode in order to be eligible.
 - If the performance is part of a series, submit one (1) episode that had its first broadcast within the eligibility dates listed in Section I - Eligibility.
- **Best Performance by an Actress:** A female individual's performance in a made-for-television fiction program (i.e. movie, mini-series, drama series, Telenovela, or comedy series).
 - Only performances from a program entered into the competition are eligible.
 - The same performer may be submitted for different productions, as separate submissions.
 - More than one female performance from the same production may be submitted.
 - The performer must appear in at least 10% of the total running time of the submitted episode in order to be eligible.
 - If the performance is part of a series, submit one (1) episode that had its first broadcast within the eligibility dates listed in Section I - Eligibility.

e. Category Definitions: Kids Entries (presented in April at MipTV in Cannes, France).

- **Kids: Preschool:** Any program, in any format (i.e. animation, live-action, etc.) intended specifically for preschool (up to 6 years old) audiences. This may include fiction or non-fiction.
 - If the submitted episode of a series fits a minimum format length of a televised half-hour time slot, only one (1) episode may be submitted to represent the series.
 - If the program is shorter than the half-hour format length, several episodes must be submitted as a single entry totaling up to approximately 20-30

- minutes (e.g. 2 episodes of 10 minutes each). A maximum of three (3) episodes may be submitted.
 - The age group for which the program is intended must be indicated on the entry form.
- **Kids: Animation:** Any program intended for a young audience in which animation figures in no less than 75 percent of the program. This may include fiction or non-fiction.
 - If the submitted episode of a series fits a minimum format length of a televised half-hour time slot, only one (1) episode may be submitted to represent the series.
 - If the program is shorter than the half-hour format length, several episodes must be submitted as a single entry totaling up to approximately 20-30 minutes (e.g. 2 episodes of 10 minutes each). A maximum of three (3) episodes may be submitted.
 - The age group for which the program is intended must be indicated on the entry form.
- **Kids: Digital:** A presentation of a program (fiction or non-fiction) intended specifically for younger audiences (up to 18/20 years old) and designed for viewer interaction.
 - Entrants must submit a presentation of the project between three (3) and seven (7) minutes in length. The video should effectively demonstrate the viewer experience and highlight the media features and/or functionality of the original program. Presentations should incorporate a voiceover narrative to fully explain the project and solely include material that premiered during the competition's eligibility period. Please refer to the following guidelines: [Kids: Digital Guidelines](#).
 - ALL presentations must be subtitled/closed-captioned in English to be eligible. That includes presentation originally produced in English. Transcripts will not be accepted.
 - The presentation should not feature any marketing statistics or awards listings.
 - Submissions may not contain visible time code or promo reels.
 - Commercials, promotional spots, trailers, and company logos must be removed so that the juror can view the presentation without interruption or distraction.
 - Please be sure to record the mixed audio on all channels and have a video technician verify that the audio has been properly recorded to these specifications.
 - The age group for which the program is intended must be indicated on the entry form.
- **Kids: Factual:** Any non-fiction program devoted primarily to inform a young audience. (i.e. documentaries, news shows, etc.).
 - If the submitted episode of a series fits a minimum format length of a televised half-hour time slot, only one (1) episode may be submitted to represent the series.
 - If the program is shorter than the half-hour format length, several episodes must be submitted as a single entry totaling up to approximately 20-30 minutes (e.g. 2 episodes of 10 minutes each). A maximum of three (3) episodes may be submitted.
 - The age group for which the program is intended must be indicated on the entry form.
- **Kids: Non-Scripted Entertainment:** Any non-fiction program devoted primarily to entertain a young audience. (i.e. game shows, reality competitions, variety shows, etc.).
 - If the submitted episode of a series fits a minimum format length of a televised half-hour time slot, only one (1) episode may be submitted to represent the series.

- If the program is shorter than the half-hour format length, several episodes must be submitted as a single entry totaling up to approximately 20-30 minutes (e.g. 2 episodes of 10 minutes each). A maximum of three (3) episodes may be submitted.
- The age group for which the program is intended must be indicated on the entry form.
- **Kids: Series:** A fictional production (comedy, drama, or sitcom) intended for a young audience, in which theme, storyline, and main characters are presented under the same title over multiple episodes.
 - If the submitted episode fits a minimum format length of a televised half-hour time slot, only one (1) episode may be submitted to represent the series.
 - If the program is shorter than the half-hour format length, several episodes must be submitted as a single entry totaling up to approximately 20-30 minutes (e.g. 2 episodes of 10 minutes each). A maximum of three (3) episodes may be submitted.
 - The age group for which the program is intended must be indicated on the entry form.
- **Kids: TV Movie/Mini-Series:** A fictional production intended for a young audience, that has a distinct beginning, middle, and end with a finite number of episodes. The storyline is resolved at the end of broadcast.
 - If the submitted episode of a mini-series fits a minimum format length of a televised half-hour time slot, only one (1) episode may be submitted to represent the series.
 - If the program is shorter than the half-hour format length, several episodes must be submitted as a single entry totaling up to approximately 20-30 minutes (e.g. 2 episodes of 10 minutes each). A maximum of three (3) episodes may be submitted.
 - The age group for which the program is intended must be indicated on the entry form.

SECTION III - REQUIRED MATERIALS FOR SUBMISSION

a. The completed online entry form.

- A link to the entry form is available in Section VIII – Entry Form.
- Correct entry information is the responsibility of the entering organization. The Academy is not liable for incorrect listings that are the result of incorrect information on entry forms. Entry information will be shared with partners/designees of the International Emmy® Awards.
- The entering organization assumes full responsibility for notifying the other co-producing partners of the submission.
- If submitting multiple episodes, please include any relevant information from the non-submitted episodes in the program description section of the entry form to assist jurors in following the plot.

b. English Subtitling (For ALL submissions):

- Programs may be submitted in any language; however, ALL programs must be subtitled in English, including programs produced or dubbed in English.
- All English dialogue within a program produced in a different language than English must be subtitled as well.
- If not in English, names and titles of interviewees must also be subtitled.
- Performance entries must be submitted in the original language and subtitled in English. **This includes programs submitted in English.**
- Songs must only be subtitled if they are part of the storytelling (e.g. Opera, Musical, etc.).
- Submissions without subtitling/captioning in English will be disqualified.
- **Subtitles must be embedded in the video, and not be sent as a separate file.**

c. The video must:

- Be submitted without onscreen visible time code or promo reels.
- Contain only the footage and episodes to be considered for the competition. Please do not send a compilation of episodes from an entire season, or trailers.
- Contain one (1) episode per upload. If multiple episodes are submitted, each must be uploaded as a separate video.
- Be submitted as they were initially broadcast without the content (graphics or scenes) re-edited.
- Not have commercials, promotional spots, trailers and/or company logos, so that the jurors can view the program without interruption or distraction. Edit Gaps should not be over 5 seconds. Watermarks are tolerated if they appear on a small corner of the screen, and must be approved beforehand by the Academy.
- Start with program. No color bars and/or test tones are needed.
- Follow the presentation guidelines (for Kids: Digital only) [Kids: Digital Guidelines](#).
- Be uploaded at <http://upload.iemmys.tv> following the technical specifications provided below (other formats will be rejected automatically):
 - **Video**
Codec: H.264/AVC video, 1800Kbps
1280x720 frame size
Decomb or Deinterlace
English subtitles burnt into picture
 - **Audio**
AAC audio 160Kbps
 - **Container**
MP4 container (.mp4 file)
2 Mbps total bitrate (2000Kbps)
Web Optimized (moov atom at beginning of file)
- Be kept as a Quicktime ProRes file. In the event a program is nominated, the Academy will require the high-resolution version of the video(s) submitted (with subtitles).

d. If you are unable to upload a digital file, you may contact the Awards Department at awardsdept@iemmys.tv for further options. A US\$65 fee will be charged for digitalization of any file by the Academy.

e. Entrants must not use the Emmy® image or Academy logo anywhere on the program submission (e.g. program title cards, entry title cards, marketing materials, packaging, etc.).

f. Digital photos (for performance categories only).

- A high-resolution (at least 6 centimeters or 3 inches square in 300 dpi) jpeg of at least one (1) professional photo headshot of the performer and at least one (1) photo of the performer in the program must be emailed to awardsdept@iemmys.tv with the submission reference number.

g. Performer Agreement Form signed by the submitted performer (for performance categories only).

- The document may be downloaded [here](#).
- The signatures must be handwritten; typed signatures will not be accepted.
- The signed form must be returned to the Academy via:
 - Email: awardsdept@iemmys.tv.
 - Fax: +1-212-489-6557 attn: Awards Department.

h. The Submission Fee payment:

- US\$400 per submission.
- If an extension is granted, any submission presented after the deadline will be subject to an additional fee of US\$50 per submission.
- Submissions are non-refundable.

- No payment other than the ones made through the online service will be accepted. Submissions cannot be paid via wire transfer or checks.
- i. **No submission will be considered an entry unless it is complete. If the Awards Department does not receive any response to requests for additional information and/or materials, the submission may be considered ineligible, and the submission fee will be forfeited.**

SECTION IV - SCREENING PROCESS AND CONFIRMATION OF ENTRY

- a. **All entries are pre-screened to ensure that eligibility requirements are met and that the technical quality is satisfactory.**
- b. **The Academy reserves the right to re-categorize a submission whenever it is deemed appropriate.**
- c. **The Academy reserves the right to not accept any program deemed unsuitable. The ruling of the Academy is final.**
- d. **All entrants will receive confirmation by email when their submission has been officially entered into the competition. The confirmation email should not be expected before the end of June.**

SECTION V – JUDGING PROCEDURES

- a. **Each entry into the International Emmy® Awards competition undergoes up to three (3) rounds of judging:**
 - **The First round of judging** will take place between April and June under the direct supervision of the Judging Department. First round jurors will view entries and vote online.
 - **The Semi-Final round of judging** is coordinated worldwide by the Academy. Under the direct supervision of the Judging Department, Hosts (members of the Academy) invite television professionals to participate as jurors during this second stage of judging held between June and September. After the Official Ballots are received by the Academy's official tabulation firm **Ernst & Young**, the program with the highest score in each region, in each category, becomes a nominee and proceeds to the Final round of judging.
 - **The Final round of judging** for all categories will be held in October, except for the News and Current Affairs categories which will take place in early August, and for the Kids categories, which will take place in January 2018. Programs to be judged in the final round of judging are sent, online, to individuals chosen under the direct supervision of the Judging Department. The completed Official Ballots are collected by **Ernst & Young** where they are checked for authenticity and tabulated. The winner is the top ranking program from among the nominees and is not revealed until the awards ceremony.
- b. **All entries are judged by experienced television professionals.**
 - All jurors are required to sign a non-disclosure and non-distribution agreement prior to viewing any entered program.
- c. **In the First and Semi-Final rounds of judging for Program categories, jurors are asked to rate each entry on its own merits (not comparatively) by a point scoring system based on two criteria: concept and execution. For Performances, scoring is exclusively based on the quality of the performance. In the Final round of judging, jurors judge the nominees in direct competition with one another and rank them.**
- d. **All entries are viewed in English only, using English subtitles, regardless of country of origin or where the program is being judged.**

SECTION VI – RECEIVING A NOMINATION

- a. **For categories presented at the 39th News and Documentary Emmy® Awards.**
 - Categories: Current Affairs and News.
 - Nominee announcement: mid-August, 2018.
 - Upon announcement, each nominated entry will be required to provide the Academy with additional materials, the list of which will be sent by email.
 - Winners will be announced at the awards ceremony in New York. Date to be announced.

- b. **For categories presented at the 46th International Emmy® Awards.**
 - Categories: Arts Programming, Best Performance by an Actor, Best Performance by an Actress, Comedy, Documentary, Drama Series, Non-Scripted Entertainment, Short-Form Series, Telenovela, TV Movie/Mini-Series.
 - Nominee announcement: Date to be announced.
 - Upon announcement, each nominated entry will be required to provide the Academy with additional materials, the list of which will be sent by email.
 - Winners will be announced at the awards ceremony on Monday, November 19, 2018 in New York.

- c. **For categories presented at the 7th International Emmy® Kids Awards.**
 - Categories: Kids: Preschool, Kids: Animation, Kids: Digital, Kids: Factual, Kids: Non-Scripted Entertainment, Kids: Series, Kids: TV Movie/Mini-Series
 - Nominee announcement: Date to be announced.
 - Upon announcement, each nominated entry will be required to provide the Academy with additional materials, the list of which will be sent by email.
 - Winners will be announced at the awards ceremony in April 2019 at Miptv in Cannes, France.

- d. **Nominated entries will be available for screening at the International Emmy® World Television Festival, organized by the Academy the weekend before the International Emmy® Awards, as well as on a Members-Only VOD player (streaming only) accessible through the Academy's website.**

- e. **Trailers of nominated entries may be used in any television broadcast, webcast, or exhibition produced for or by the Academy in connection with the International Emmy® World Television Festival and/or the International Emmy® Awards Gala, including, but not limited to, any internet exhibition in connection with announcements or activities.**

- f. **Excerpts of a maximum of twenty (20) minutes of each nominated entry may be used in any television broadcast, webcast, or exhibition produced for or by the Academy in connection with the International Emmy® World Television Festival and/or the International Emmy® Awards Gala, including but not limited to any internet exhibition in connection with announcements or activities in connection with the above mentioned events.**

- g. **The International Academy of Television Arts & Sciences reserves the right to screen any nominated submission in its entirety at International Emmy® educational or promotional initiatives and/or events worldwide.**

- h. **Copies (ProRes files) of each nominated entry may be entered into any television archives the Academy would see fit, to become part of its permanent collection. Winners may be exhibited during weeklong screening festivals.**

- i. **Any nominated program and/or its title, logo, trademark, extracts and other intangible rights and promotional items related to the program may be used in any television broadcast, webcast, or video promotion produced by the Academy and/or its partners/designees in connection with the International Emmy® Awards in any current or future years' competitions.**

j. Two (2) official representatives of a nominated program, and the nominated performers themselves will be designated by the official entrant to receive the nominee certificates and medals at the corresponding nominee medal ceremony.

- The entrant understands that if nominated, its official representatives (or the performer in case of a performance nomination) will come on stage and be acknowledged as representatives of the nominated or winning program.
- The entrant and official representatives acknowledge that the Awards show will be directly or indirectly recorded and reproduced. The entrant therefore expressly authorizes the Academy to use its name and likeness and if necessary that of its representative(s) present during the corresponding ceremony, as well as images of the entered program(s), and authorizes any audio visual reproductions of the ceremony made by the Academy and/or any of its partners/designees used in connection with the promotion and notoriety of the International Emmy® Awards. It is understood that the capture, reproduction, and dissemination of said Awards will be done by any means and any format whatsoever known or unknown to date including, without limitation, print, electronic, internet (being specified that the Academy and/or any of its partners/designees will not be held liable for any uses that may be made by web surfers of the clips appearing on the Academy's websites and/or any of its partners/designees' websites).

k. For program nominations:

- Representation of a nominated program by one of the producers is expected. The entrant agrees to undertake all financial responsibility to ensure the nominated program is represented at all events of the corresponding awards ceremony, as follows:
 - For Current Affairs and News categories: The 39th News and Documentary Emmy® Awards, in New York (date to be announced).
 - For categories presented at the 46th International Emmy® Awards Gala: The International Emmy® World Television Festival on Saturday and Sunday, November 17 and 18, 2018, and the 46th International Emmy® Awards Gala on Monday, November 19, 2018 in New York.
 - For Kids categories: The 7th International Emmy® Kids Awards, in Cannes, France in April 2019 (date to be announced).
- Two (2) official representative nominees will be designated by the entrant to each receive a nominee certificate and medal. **At least one of the representative nominees must have a producer credit.**
 - Additional nominee certificates and medals may be purchased through the Awards Department, subject to approval by the Academy.

l. For performance nominations (Best Performance by an Actor and Best Performance by an Actress categories):

- As per the Performer Agreement Form signed upon submission, it is expected that all nominated performers attend the 46th International Emmy® Awards Gala on Monday, November 19, 2018.
- The entrant agrees to undertake all financial responsibility in order to ensure the nominated performer's attendance at all events of the International Emmy® World Television Festival and the 46th International Emmy® Awards Gala.
- The nominated performer alone may receive the nominee certificate and medal.

m. The International Emmy® World Television Festival will be held on Saturday and Sunday, November 17 and 18, 2018 in New York.

n. The 46th International Emmy® Awards Gala will be held on Monday, November 19, 2018 in New York.

SECTION VII – WINNING THE INTERNATIONAL EMMY® AWARD

a. Only one (1) International Emmy® Statue will be presented at the corresponding awards ceremony per winning program/performer.

b. For winning programs:

- The representative nominees will be presented on-stage with the award.
- Duplicate statues may be requested through the Awards Department by completing the Statue Request Form.
 - A maximum of four (4) duplicate statues may be purchased.
 - All statue requests are subject to approval by the Academy.
 - Additional statues are only accepted for producers whose screen credit is “Executive Producer,” “Co-Executive Producer,” “Supervising Producer,” “Producer,” or “Produced by.”
 - Statue engravings will include the title of the program and the co-producing organizations only. Individual names will not be included.
 - Statue requests for Current Affairs and News categories will be reviewed on a case-by-case basis.
 - Only one (1) statue may be purchased by each co-producing company for general office display.

c. For winning performers:

- The performer alone will be presented on-stage with the award.
- Additional statue requests for performance categories are not permitted.
- Statue engravings will include the name of the performer and the title of the program only.

d. Winner Certificates may be requested through the Awards Department by completing the Winner Certificate Request Form.

- Winner certificates may be requested by any of the co-production companies or the winning performer.
- There is no limit to the number of winner certificates that may be purchased.

e. Any reference to an International Emmy® Award win must follow the International Academy guidelines which will be communicated to winners.

RULES FOR THE PROTECTION OF THE EMMY® STATUETTE

- a. The Emmy® statuette is the property of and all rights are reserved by the Television Academy.
- b. The Emmy® statuette may not be reproduced or used in any commercial manner unless otherwise permitted by the Academy, it being understood that possession of the same is solely for the benefit of the recipient and the recipient’s heirs or successors in interest.
- c. If a recipient or the recipient’s heir or successor in interest proposes to sell or otherwise dispose of the Emmy® statuette, such persons shall be obligated to return the statuette to the International Academy of Television Arts & Sciences which will retain the same in storage in memory of the recipient.

SECTION VIII – ENTRY FORM

The entry form is available online at http://www.iemmys.tv/awards_entry.aspx.

By completing the entry form, you confirm that you have read and understood the Rules & Regulations of the International Emmy® Awards.